

Music Teachers' Association Conference

Conference venue

Expression of interest form



Thank you for your interest in hosting the MTA conference.

The Music Teachers' Conference is our flagship annual event, uniting professionals who share a common goal: delivering exceptional music education to the young people of today. The programme provides a large selection of CPD sessions spanning practical workshops, teaching and learning sessions, panel discussions, keynotes and mentoring, and attracts upwards of 170 teachers annually. The conference runs from Friday lunchtime until Sunday lunchtime over a weekend in May.

The conference is always held at a host school, and we are delighted that you are interested in being our host. With a moving location, we have to plan the logistics from scratch each year; the nature of the conference is fairly complex, so we'd be very grateful if you were able to complete the below form for us to get a better picture of your venue and its suitability.

Name of School:	
Address incl. postcode:	
Contact name:	
Contact email:	
Contact phone no.:	
Name of Head:	

Question	Y/N	Comments
Do you have a venue space that can house up to 220 delegates in one location? E.g. a main hall or sports hall. If yes, please describe the space.		
Do you have the ability to cater for 220 people for buffet breakfasts / lunches?		
Do you have the ability to cater for 220 people for a sit-down dinner?		
Is the catering in-house? (as opposed to us having to outsource to a catering company)		
Do you have 3 additional venue spaces that could house up to 60 people?		
Do you have access to 5 smaller venue spaces (e.g. classrooms) that could house up to 30 people?		

Do you have music technology suites?		
If you answered no to any of the above questions, do you have any suggestions / recommendations of partner schools or locations that are within easy walking distance that we could approach for a partnership?		
Do your locations have AV built in? (screens & projectors)		
Do you have accommodation on-site that would be available during the month of May?		
Are there a selection of reasonably priced hotels within walking distance of your venue?		
Can you confirm that your Head is in support of you hosting this event?		

With thanks for completing our expression of interest form. To return your form, or if you have any questions at all, please do not hesitate to contact me:

Caroline Robinson
Head of Growth and Operations
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